

Rochelle Park Board of Education
Executive 6:00 PM Regular Meeting 7:00 P.M.
Virtual Meeting Minutes October 27, 2020

- I. Call to Order
- II. Roll Call

Board Member	Present	Absent
Mr. Scott Kral, Vice President	X	
Mr. Adib Abboud	X	
Ms. Christina Holz	X	
Mrs. Teresa Judge-Cravello,	X	
Mr. Gerard Sorrentino	X	
Ms. Layla Wuthrick	X	
Mr. Matt Trawinski President	X	

Others Present:

- Dr. Sue DeNobile, Superintendent of Schools
- Mrs. Cheryl Jiosi, Business Administrator/Board Secretary
- Mrs. Cara Hurd, Director of Curriculum & Instruction
- Mr. Michael Alberta, Principal
- Mr. Steven Lahullier, Coordinator of Technology Services

III. Pledge of Allegiance

IV. Open Public Meeting Act, Chapter 231, P.L. 1975 Announcement-by Board President

In accordance with the requirements of the Open Public Meetings Act, I wish to announce that “The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meeting of bodies at which any business affecting their interests is discussed or acted upon. Notices announcing the date, time and place for this Regular Meeting were sent to all concerned individuals, associations and sent to the, The Record, and The Our Town, posted on the District website, at least 48 hours prior to the time of this meeting and in accordance with Chapter 231, P.L. 1975

IV. Executive Session (if needed)

Be it resolved that the Rochelle Park Board of Education will convene in Executive Session to discuss confidential matters which include personnel and contractual matters.

Motion Mrs. Judge Cravello, Second Ms. Holz, open at 6:04PM

Motion Mr. Kral, Second Mr. Sorrentino, closed at 7:05 PM

V. Reports

A. Superintendent Dr. DeNobile reported the following:

- Thanked the Board for their understanding and support during this difficult time.
- Thanked the faculty, staff, parents and students for their support and efforts during this time.
- Continue to submit your health forms prior to entering the building. It helps us track any health issues. If there is any question that your child is not feeling well, please let them stay home and if well enough they can still remotely sign in. We are also here if you have any questions.

- The board created their board goals and they will be approved tonight, they are in the best interest of the faculty and students, not only academically but also social and emotional interests.
 - Election day is November 3rd it will be a full online learning day.
 - We had a positive covid-19 case, it has been addressed, any close contacts, with guidance of the Bergen County Health Dept. So that we could run with a healthy and safe environment. If you have any questions please reach out to Dr. DeNobile or Mr. Alberta.
- B. Business Administrator Mrs. Jiosi reported the following:
- Free Breakfast/Lunch continues to be severed, for any student pickups are 12:30 to 1:15 Monday and Wednesday.
 - William Street has the proper signage. Will begin to enforce the new ordinance.
- C. Director of Curriculum and Instruction Mrs. Hurd reported the following:
- Professional Development day- we included teachers in the social/emotional goal and had a zoom meeting with Kinetic PT. The workshop was very well received. Also, we held a Blended learning section.
 - In the afternoon we expanded on Blended learning and assessment sections, ELA & Math standards in Blended classroom, K-3 Basic Skills and Special Ed. The feedback was very positive, majority felt they could use this information in their classroom.
 - There was also an article and pictures in the Our Town.
President Trawinski commented on bringing in the social/emotional element inline with the recent board goal. He felt it was a good thing to see that the board and admins were on the same course.
- D. Principal- Mr. Alberta reported the following:
- A reminder to parents regarding correspondence that was sent out today on Student Health forms.
 - Technology, thanked the Board of Education for the 1:1 devices and the extra's which help when a student device needs service.
 - Genesis lockout on the 30th if your mandatory forms are not completed in Genesis. He encouraged every parent to do that prior to the 30th.
 - No Halloween activities will be observed in school.
 - November 3rd is the end of the 1st Marking period
 - Our November safety drills will contain a test of our notification to families.
- E. Board Committees, as needed:
- Finance- The budget process for 2021/2022 has started.
 - Policy- The district has received an update packet therefore the committee will be meeting with Dr. DeNobile to discuss.
- G. Board Liaison:
- NJSBA Ms. Holz attended a virtual workshop, it was very interesting.
 - Joint Boards- Held a zoom meeting, also discussed emotional health. It was very informative and included student presentations.
 - Municipality- RP Travel baseball team, Royals 13u (freshmen HS) undefeated will be playing Paramus in championship follow them on Facebook, location TBD. Soccer teams are co-ed, play other towns. Mrs. Judge Cravello wished everyone a safe Halloween.

VI. Public Comment (Agenda Items Only)

The Board of Education reserves the right to hold public comment on agenda items, at its discretion, at its regular monthly public meetings. Public comment will be limited to five minutes per person not to exceed 30 minutes. Citizens should give their name and address when recognized to speak.

No public comment received.

VII. Items for Board Action-Resolutions

Routine Matters Resolutions R1-R12

APPROVAL OF MINUTES

R1. Be it resolved that the Rochelle Park Board of Education, upon the recommendation of the Superintendent approves the minutes of the following meetings.

September 29, 2020 Regular & Executive

ATTENDANCE

R2. RESOLVED: that the Board of Education approves the attendance report for the month of September 2020 as listed:

<u>Enrollment</u>		<u>Left</u>	<u>Entered</u>
Midland School	485		1-6 th Grader
Hackensack H.S.	145.5		1- PK
Academies/Technical Schools	29.5		
Totals	660		

Pupil Attendance

Possible Days	7733
Days Present	7558
Days Absent	175
% Present	97.7%
% Absent	2.3%

Teacher Attendance

Possible Days	1121
Days Present	1116
Days Absent	5
% Present	99%
% Absent	1%

EMERGENCY & CRISIS SITUATIONS

R3. RESOLVED: that the Rochelle Park Board of Education approves the following Fire and Security drills held in the month of September 2020 for the Rochelle Park School District.

September 18, 2020

September 29, 2020

HARRASSMENT INTIMIDATION AND BULLYING

R4. RESOLVED: that the Rochelle Park Board of Education approves the following HIB Report for September 2020 on behalf of the Rochelle Park School District.

September 2020

Reported Cases:0

Number of Cases open: 0

Number of Cases closed: 0

Number of Incidents determined to be HIB: 0

School Suspensions: 0

NURSING SERVICES PLAN

R5. RESOLVED: that on the recommendation of the Superintendent, the Board of Education approves the Nursing Service Plan for the 2020-2021 school year.

SPECIAL EDUCATION SERVICES

R6. RESOLVED: upon the recommendation of the Superintendent, the Board approves a Physical Therapy Evaluation with Region V for student CST ID# 6498 at a cost of \$350.00.

SPECIAL EDUCATION SERVICES

R7. RESOLVED: upon the recommendation of the Superintendent, the Board approves a Psychiatric Evaluation with Dr. Fridman for student CST ID# 2003 at a cost of \$650.00.

SPECIAL EDUCATION SERVICES

R8. RESOLVED: upon the recommendation of the Superintendent, the Board approves a Physical Therapy Evaluation with Region V for student CST ID#2004 at a cost of 350.00.

SPECIAL EDUCATION SERVICES

R9. RESOLVED: on the recommendation of the Superintendent, the Board of Education approves the placement change of student CST# 0145 to Paradigm Therapeutic Day School effective October 12, 2020 to June 30,2020 at a cost of \$62,046.40.

SPECIAL EDUCATION SERVICES

R10. RESOLVED: on the recommendation of the Superintendent, the Board of Education approves the placement of student CST # 3456 to South Bergen Jointure Commission for the 2020-2021 school year at a cost of \$57,200.00

SPECIAL EDUCATION 2020-2021 SCHOOL YEAR

R11. RESOLVED: on the recommendation of the Superintendent, the Board of Education approves the following students for the 2020-2021 school year programs as mandated by the student's IEP.

Student ID	Service	Cost
CST 1234	Related services per student's IEP provided by region V	2x a week 30 minutes \$70/hr
CST 1234	Speech and Language Therapy per student's IEP provided by Cresskill Public School	1x/week 30 min \$50/30 min
CST 1234	Occupational Therapy per student's IEP provided by Cresskill Public School	1x/week 30 min \$60/30 min
CST 1234	Counseling per student's IEP provided by Cresskill Public School	2x/month 30 min \$30/30 min
CST 7890	1:1 aide for school year provided by Region V	\$29/hour for the 2020-2021 school year

CST 4567	1:1 aide for school year provided by Region V	\$29/hour for the 2020-2021 school year
CST 0789	Related services per student's IEP provided by K. Willick, MS OTR/L	2x/week 30 min \$90/hour
CST 5678	Related services per student's IEP provided by K. Willick, MS OTR/L	1x/week 30 min \$90/hour
CST 5678	1:1 aide for school year provided by River Edge School District	\$21,268.60
CST 0789	1:1 aide for school year provided by River Edge School District	\$24,198.97

BOARD GOALS

R12. RESOLVED: on the recommendation of the Superintendent that the Board of Education approves the following Board Goals for the 2020-2021 school year.

1. Health and Safety: Continue to explore and implement improved safety techniques and technologies to enhance safety, security, and well-being, including social-emotional health for all members of our school community.
2. QSAC: Continue to support and recognize the district for Quality Single Accountability Continuum (QSAC) monitoring requirements, related practices and procedures, and productivity geared toward the fulfillment of achieving passing scores in the five QSAC domains: Operations, Governance, Instruction and Program, Fiscal Management, Personnel.
3. Facilities Construction: Review the Long-Range Facilities Plan, including the District's Architect of Record, to address Phase II construction and renovation for STEAM classrooms with an eye toward green technology.

R1-R12

Motion Mr. Kral Second Mr. Abboud

Roll call 7-0

Motions Carried

Personnel Resolutions P1-P11

PROFESSIONAL DEVELOPMENT

P1. Be it resolved that the Rochelle Park Board of Education, upon the recommendation of the Superintendent, approves the participation of the persons named at the following workshops/conferences.

Name	Workshop	Date	Cost
Matt Trawinski	NJSBA Virtual Fall Workshop	10-19/10-22	*

Scott Kral	NJSBA Virtual Fall Workshop	10-19/10-22	*
Adib Abboud	NJSBA Virtual Fall Workshop	10-19/10-22	*
Christina Holz	NJSBA Virtual Fall Workshop	10-19/10-22	*
Teresa Judge Cravello	NJSBA Virtual Fall Workshop	10-19/10-22	*
Gerard Sorrentino	NJSBA Virtual Fall Workshop	10-19/10-22	*
Layla Wuthrick	NJSBA Virtual Fall Workshop	10-19/10-22	*
Sue DeNobile	NJSBA Virtual Fall Workshop	10-19/10-22	*
Cara Hurd	NJSBA Virtual Fall Workshop	10-19/10-22	*
Michael Alberta	NJSBA Virtual Fall Workshop	10-19/10-22	*
Cheryl Jiosi	NJSBA Virtual Fall Workshop	10-19/10-22	* \$900 total for all NJSBA registrations
Christina Holz	Law Workshop	11/12/2020	\$249.00
Liz Nam	BCTS Virtual MS Counselor's Info Session	9/24/2020	0
Liz Nam	Ask the Liaison (MKV)	9/23/2020	0
Steven Lahullier	G Suite Amplified Admin	11/10/2020	\$299.00
Angel Baker	Strengthening Your Online General Music Program	11/2/2020	\$279.00
Jennifer O'Brien (A)	Art in Focus: Art Educators of NJ Conference 2020	10/24/2020	\$140.00

RESCIND APPOINTMENT

P2. RESOLVED: on the recommendation of the Superintendent, the Board of Education rescinds the appointment of Anthony Medaglia as an Unaffiliated Long-Term Leave Replacement Teacher effective October 1, 2020.

APPOINTMENT

P3. RESOLVED: on the recommendation of the Superintendent, applications be submitted to the County Superintendent of Schools in accordance with the revised statute N.J.S.A. 18A; 6-7.1 et.seq. requesting authorization for emergent hiring pending completion of Criminal History Check for the following individual for the reason indicated and on the recommendation of the Superintendent, that the Board of Education appoints Angelo DiCori to the position of Unaffiliated Partial Year Leave Replacement Special Education Aide, from October 19, 2020 to November 30, 2020 at a salary of \$21.00 per hour not to exceed 27.5 hours a week.

APPOINTMENT

P4. RESOLVED: on the recommendation of the Superintendent, applications be submitted to the County Superintendent of Schools in accordance with the revised statute N.J.S.A. 18A; 6-7.1 et.seq. requesting authorization for emergent hiring pending completion of Criminal History Check for the following individual for the reason indicated and on the recommendation of the Superintendent, that the Board of Education appoints Christopher Pezzuti to the position of Tenure track Teacher from November 9, 2020 to the end of the 2020/2021 school year at a salary of \$52,620 (pro-rated) BA Step1.

EXTRA-CURRICULAR POSITIONS

P5. RESOLVED: on the recommendation of the Superintendent, that the Board of Education appoint the following personnel to the listed extra-curricular positions for the 2020-2021 school year with stipends as per Schedule E of the master contract.

Art Club- Jennifer O'Brien (A)
Chorus-Angel Baker
Faculty Council Advisors- 35519685, 26828343, 55338768,
41210765,91014209,83596973
Junior Honor Society- Angel Baker & Maria Leccese
Newspaper- Jennifer O'Brien (A) & Angel Baker
Student Council- Kaitlyn Gallagher
Yearbook-Sue Carney

MENTOR

P6. RESOLVED: on the recommendation of the Superintendent that the Board of Education approves the following mentors for the 2020-2021 school year.

Mentor Christine Raimondi - Kara Yevchak Mentee

ScIP COMMITTEE

P7. RESOLVED: on the recommendation of the Superintendent that the Board of Education acknowledges and thanks the following individuals for volunteering to be on the ScIP Committee for the 2020-2021 school year.

Mike Alberta -- Principal
Cara Hurd -- Dir. of Curriculum
Angela Jacobus
Tara Mizzoni
Theresa Roman
Cara Serpineto
Jennifer O'Brien - Art
Steven Lahullier

LEAVE OF ABSENCE

P8. RESOLVED: upon the recommendation of the Superintendent the Board of Education approves the EPSLA leave of Absence for employee # 65246845 from October 19, 2020 to November 3, 2020.

LEAVE OF ABSENCE

P9. RESOLVED: upon the recommendation of the Superintendent the Board of Education approves the NJFLA leave of absence for employee # 67221184 from November 9, 2020 to November 23, 2020. **(THIS RESOLUTION WAS TABLED)**

RESIGNATION

P10. RESOLVED: upon recommendation of the Superintendent that the Board of Education accept Patricia Daubner's resignation letter dated September 30, 2020. We wish Mrs. Daubner all the best in her future endeavors.

RESIGNATION/RETIREMENT

P11. RESOLVED: upon recommendation of the Superintendent that the Board of Education accept Jorge de la Torre's resignation letter dated October 21, 2020 for the purpose of retirement from the Rochelle Park School District effective December 31, 2020. We wish him much luck and happiness in his future endeavors.

President Trawinski- thanked Mr. de la Torre's for his service to the district.

P1-P8

Motion Ms. Holz, Second Mr. Sorrentino
Roll Call 7-0
Motions Carried

P10-P11

Motion Mr. Kral, Second Ms. Wuthrick
Roll Call 7-0
Motions Carried

Finance Resolutions F1-F13

BILLS LIST

F1. Be it resolved that the Rochelle Park Board of Education, upon the recommendation of the Superintendent, approves the second September 2020 bill list attached and listed below.

A. General Funds- Fund 10& 11	\$149,712.56
B. Federal Grant – Fund 20	0
C. Referendum Account-Fund 30	0
D, Cafeteria- Fund 60	\$4,717.14
E. Afterschool Program- Fund 61	0
TOTAL PAYMENTS FOR September	\$154,429.70

TOTAL DISBURSEMENTS

ATTACHEMENT 1

BILLS LIST

F2. Be it resolved that the Rochelle Park Board of Education, upon the recommendation of the Superintendent, approves the October 2020 bill list attached and listed below.

A. General Funds- Fund 10, 11 & 12	\$340,611.65
B. Federal Grant – Fund 20	\$ 5,432.94
C. Referendum Account-Fund 30	\$11,709.92
D, Cafeteria- Fund 60	\$10,753.91
TOTAL PAYMENTS FOR October	\$368,508.42

TOTAL DISBURSEMENTS

ATTACHEMENT 2

CHECK RUN

F3. Be it resolved that the Rochelle Park Board of Education, upon the recommendation of the Superintendent, authorizes a check run for the month of October 2020 with the amounts to be approved at the November 2020 meeting.

PAYROLL AUTHORIZATION

F4. RESOLVED: on the recommendation of the Superintendent, the Board of Education approves the payroll for September 2020 as follows:

September 2020	
Fund Gross Payroll	
Fund 10	575,460.62
Fund 20	3,912.30
Fund 61	
Fund 62	
Total	579,372.92

MONTHLY BUDETARY LINE ITEM STATUS CERTIFICATION

F5. RESOLVED, that the Board Secretary for the Rochelle Park Board of Education certified that pursuant to NJAC 6A:23-2.11 9c) 3, as of September 2020 that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of NJAC 6A:23-2.11 (a): and

FURTHER BE IT RESOLVED, that the Rochelle Park Board of Education certifies that pursuant to NJAC 6A:23-2-11 c) 4 that after review of the board secretary's and treasurer's monthly financial reports and the advice of district officials, we have no reason to doubt that no major account or fund has been over-expended in violation of NJAC 6A:23-2.11 (b).

SECRETARY & TREASURER'S REPORTS

F6. RESOLVED, that the Rochelle Park Board of Education accepts the Board Secretary's and Treasurer's Financial Reports for the months of September 2020.

TRANSFERS

F7. RESOLVED, that the Rochelle Park Board of Education approves the line item transfers September 2020.

LOWER LEVEL ALTERATIONS- PAYMENT APPLICATION #3

F8. RESOLVED: that, upon the recommendation of the Superintendent of Schools, the Rochelle Park Board of Education approves Application for Payment #3 in the amount of \$84091.53 to Molba Construction for the Lower Level Alterations at Midland School.

LOWER LEVEL ALTERATIONS-CHANGE ORDER #3

F9. RESOLVED: on the recommendation of the Superintendent, the Rochelle Park Board of Education approves a change order to the contract with Molba Construction, Little Ferry, NJ in the Additional amount of \$ 12,377.40. To include changes to plumbing, field changes to walls and removal of concrete ceiling for the Interior Alterations to Lower Level Midland School. Revised Total Contract \$298,232.40.

COMPREHENSIVE MAINTENANCE PLAN

F10. WHEREAS, the Department of Education requires New Jersey School Districts to submit three-year maintenance plans documenting “required” maintenance activities for each of its public-school facilities, and

WHEREAS, the required maintenance activities as listed in the attached document for the various school facilities of the Rochelle Park Board of Education are consistent with these requirements, and

Whereas, all past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their system warranties valid,

NOW THEREFORE BE IT RESOLVED, that upon the recommendation of the Superintendent, that the Rochelle Park Board of Education hereby authorizes the School Business Administrator to submit the attached Comprehensive Maintenance Plan for the Rochelle Park Board of Education in compliance with Department of Education requirements.

PHASE II CONSTRUCTION

F11. RESOLVED: on the recommendation of the Superintendent, the Rochelle Park Board of Education authorizes the School Business Administration to begin preliminary work for the third floor additional classrooms with the district architect.

DONATION

F12. RESOLVED: on the recommendation of the Superintendent, the Rochelle Park Board of Education accepts a donation from the Midland School PTO for \$711.00 to purchase 25 copies of “And Then There Were None” by Agatha Christie and 25 copies of “The Pearl” by John Steinbeck.
President Trawinski thanked the PTO for their donation.

FACILITY USE

F13. RESOLVED, that upon the recommendation of the Superintendent the Rochelle Park Board of Education approves the application for use of school facilities made by the following groups/organizations listed below. The Board reserves the right to schedule school activities as well as construction at any time.

Group/Organization	Use/Purpose/Room	Dates	Rental Fee
PTO	Parking Lot Honk or Treat	10/29/20 5:30PM to 9PM (Rain Date 10/30/2020)	None

F1-F13

Motion Ms. Holz Second Ms. Wuthrick

Roll call 7-0

Motions Carried

JOHNSON CONTROLS CONTRACT

F14. RESOLVED: upon the recommendation of the Superintendent, the Board accepts the quote from Johnson Controls for the upgrade of existing Metasys software to current version 10.x upgrade SCT and CCT software, test run system to ensure all programs and settings are functional and correct and provide 4 hours of on-site training for a cost of \$15,531.

President Trawinski thanked Dr. DeNobile and Mrs. Jiosi for their work on this item.

Motion Mr. Abboud Second Mr. Sorrentino

Roll Call 7-0

Motion Carried

VIII. Public Comment (Agenda and non-agenda items)

The Board of Education reserves the right to hold public comment on agenda and non-agenda items, at its discretion, at its regular monthly public meetings. Public comment will be limited to five minutes per person not to exceed 30 minutes. Citizens should give their name and address when recognized to speak.

No public comment received

IX. Announcements: The next regular Board of Education meeting will be held on November 17, 2020 at 6:00 P.M. Executive session and 7:00 PM for Public Session in the Library/Media Center.

X. Additional Motions (if needed)

XI. Adjournment

Motion Ms. Holz, Second Mrs. Judge Cravello
Roll call 7-0
Motion Carried 7:50 PM